



Minutes

Edinburgh Integration Joint Board Strategic Planning Group

10.00am Friday 13 April 2018

City Chambers, High Street, Edinburgh

Present:

Members: Carolyn Hirst (in the Chair), Councillor Ricky Henderson (Vice Chair), Councillor Ian Campbell, Sandra Blake, Colin Briggs, Wendy Dale, Christine Farquhar, Belinda Hacking, Graeme Henderson, Dermot Gorman, Fanchea Kelly, Ella Simpson and David White.

Apologies: Stephanie-Anne Harris, Michelle Miller, Michelle Mulvaney and Moira Pringle.

In Attendance: Nickola Paul (Programme Business Manager, NHS Lothian).

1. Minute

Decision

To approve the minute of the Edinburgh Integration Joint Board Strategic Planning Group of 9 March 2018 as a correct record.

2. Rolling Actions Log

Updates on outstanding actions were presented as follows:

Action 2 – Economy Strategy – City Deal Workforce Development

Steering Group – update report to be submitted to the June meeting of the Strategic Planning Group.

Action 3 – Carer’s Strategy – North West Pilot – update report to be submitted to the June meeting of the Strategic Planning Group.

Decision

- 1) To agree to close Action 4 – Outline Commissioning Plans – Progress Update.
- 2) To update the rolling actions log and note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted.)

3. Progress update on recommendations from Joint Inspection of services for older people

Updates were provided on progress on the three recommendations from the Joint Inspection of Services for Older People for which this Group had oversight.

The five Outline Strategic Commissioning Plans (OSCPs) would be discussed at the development session on 27 April 2018 to be chaired by Councillor Henderson as Chair of the IJB. Work was underway to produce project plans for work associated with the OSCP.

During discussion the following issues were raised:

- Work to produce the market facilitation strategy was progressing.
- The next update to the SPG would cover how engagement would be resourced.
- A fundamental discussion was required about how to do things differently – this was the purpose of the Commissioning Strategy Reference Boards. This would cause pain along the way, as it would mean not doing some things or doing them in way that not everyone was happy with.

Decision

To endorse the progress reports prior to them being submitted as part of the routine reporting process.

(Reference – report by the Strategic Planning Manager, Service Re-design and Innovation, submitted.)

4. Directions – verbal update

A brief update on Directions was provided – there had not been much progress since the last meeting due to other work being prioritised. Directions were being reviewed, with the potential that some would be removed or amended.

Decision

To complete the review of Directions and assign clear performance measures to each by June 2018.

(Reference – Strategic Planning Group 9 March 2018 (item 6))

5. Outline Strategic Commissioning Plans update

An update on the Outline Strategic Commissioning Plans (OSCPs) was provided. Details were given on the role of the Strategic Planning Group (SPG), the relationship between the IJB Strategic Plan and the OSCP, the establishment of reference groups for each OSCP, and plans for engagement.

The Group raised and discussed the following issues:

- The Strategic Plan was due to be revised from 1 April 2019.
- The OSCP, would be considered in depth at the IJB Development Session on 27 April 2018.
- It was important that providers, carers and service users were given the opportunity to contribute to the OSCP.
- The OSCP did not take into account services hosted by other IJBs – this should be considered in future iterations.
- The SPG's role was primarily to oversee governance and reporting. The OSCP action plans would be monitored by the relevant reference groups, which would feed back to the SPG. The SPG does not have decision making powers but makes recommendations to the IJB.
- The Older People's reference group had a vacancy for Chair, since Councillor Derek Howie's departure from the IJB.
- There was no standard process for how membership of the reference boards was made up – it was up to chairs to ensure that the membership was suitable and had capacity to carry out the necessary work. Interviews had taken place for Third Sector representation on the Disabilities group. The Mental Health group had a well-established joint approach. For the Primary Care group, it was intended to link with community councils and the Patients Council to ensure a range of representation.
- City of Edinburgh Council and NHS partners would be involved at every stage, but the Strategic Plan was owned by the IJB.
- Inequalities/access issues would need to be considered – community link work was taking to place to ensure this.

Decision

- 1) That the membership of each reference group would be circulated, along with key definitions (e.g. Patients Council and which issues are defined as “cross cutting”)
- 2) To agree that the next SPG would review the vision, values and priorities – any recommended amendments would then be referred to the IJB.
- 3) That the slides for the IJB Development Session on 27 April 2018 would be circulated widely for information after the event.

(References – Strategic Planning Group 9 March 2018 (item 5); Outline Strategic Commissioning Plans Update, submitted.)

6. Grants review interim report

An update was provided on the progress made to date in respect of the grants review prior to presenting an interim report to the Integration Joint Board. The scope of the grants review agreed by the IJB is to focus on tackling inequalities, prevention and early intervention. The review steering group has identified a set of proposed priorities and principle to form the basis for engagement with the third sector. These took into account the priorities in the Strategic Plan, the outcomes from Locality Improvement Plans, and the emerging outcomes in relation to from the outline strategic commissioning plans. Current grants were committed to 31 March 2018 – new grants would be available from 1 April 2019.

Decision

- 1) To note the progress made in taking forward the grants review
- 2) To recognise the challenges and risks inherent in carrying out the review.
- 3) To endorse the approach being taken.

(References – Strategic Planning Group 9 March 2018 (item 4); report by the Strategic Planning, Service Re-design and Innovation Manager, submitted.)

7. Seek, Treat, Keep Framework– Scottish Government strategy for substance misuse

The Scottish Government had announced the intention to refresh the national drug strategy which would be complemented by a national substance misuse treatment strategy. Alongside the refresh of the strategy, which was expected to be completed in the first half of 2018, there would be additional funds of £20m available for substance misuse services across Scotland. The focus

would be on Seek, Keep, Treat services, as defined by the Scottish Government and there is a clear expectation that the additional funding will be allocated to new initiatives not business as usual. These services would be designed to connect with the “hardly reached” people, ensuring ongoing engagement with treatment and offering support which would reduce risks such as the growing number of drug related deaths.

Details were provided of the work being done locally in preparation for the invitation to bid for the new monies.

Decision

- 1) To endorse the 10 priority areas of local need based on the available evidence:
 - Health Needs Assessment for Injecting drug users
 - Edinburgh’s response to “Staying Alive in Scotland”
 - The opiate replacement care report
 - The Scottish Drugs Forum older drug users report
 - The new Orange Book
 - The minister’s speech describing “Seek, Keep and Treat”
 - Priorities identified by Edinburgh Collaborative and hubs alliance
 - Inclusive Edinburgh projects
 - The Edinburgh Alcohol and Drug Partnership (EADP) treatment and recovery collaborative action plan
 - Alcohol related deaths information, SHAPP guidance on best clinical practice for high risk drinkers
- 2) To support the establishment of short-life working groups to develop proposals, based on existing needs assessment and guidance, for change in each of the key settings.

(Reference – report by the Strategic Planning and Quality Manager Mental Health, submitted.)

8. Business case for the co-location of inclusive homelessness services

Details were provided of the Standard Business Case for the creation of a new operational base for the Inclusive Homelessness Service (IHS). The new setting would enable the co-location of NHS Lothian, the City of Edinburgh Council and third sector agencies working together to serve the target population.

Following the closure of the Access Practice in the Cowgate in 2017, it relocated, on a temporary basis, to accommodation on Spittal Street which was not appropriate for a fully integrated IHS service. After exploring several options for long-term accommodation, Panmure St Anne's School in the Cowgate was selected. The service aimed to relocate to Panmure St Anne's by March 2020.

Decision

- 1) To note that the Edinburgh Access Practice (EAP) had to vacate its main surgery in the Cowgate in January 2017 and as a result was compelled to take up poor quality and potentially unsafe accommodation in the basement of the Spittal Street clinic.
- 2) To note that Lothian Capital Investment group (LCIG) at its meeting in May 2016 agreed that Spittal Street did not offer an acceptable long-term solution for this service.
- 3) To note that in order to improve outcomes for service users, a new integrated model of complex needs provision in the shape of the IHS has already been approved by the Integrated Joint Board.
- 4) To endorse the selection of the Council owned property that previously served as the Panmure St Anne's school as the preferred operational base for the IHS.
- 5) To endorse the accompanying Business Case which sought capital funding of £2.98 million from NHS Lothian for the re-fit of Panmure St Anne's.
- 6) To endorse the estimated annual running costs of £106K arising from the occupancy of Panmure St Anne's of which NHS Lothian has agreed to provide £86K and Edinburgh Council the remaining £20K.
- 7) To recommend that the IJB ask the City of Edinburgh Council and NHS Lothian to develop a framework for the funding of capital projects which were developed in partnership.
- 8) To agree that the support of other IJBs would be sought, as the Access Practice was a hosted service.

(Reference – report by the Interim IJB Chief Officer, submitted.)

9. Proposal for resourcing the community engagement plan

Deferred to the next meeting.

10. Agenda Forward Plan – 11 May 2018

The agenda forward plan was submitted, with proposals for agenda items for the May, June and July meetings. It was noted that there were no meeting dates confirmed beyond July.

Decision

To agree to defer “Planning for adapted services” to the June meeting, given the volume of items on the agenda for May.

(Reference – Agenda Forward Plan – 11 May 2018, submitted.)

11. Any Other Business

It was agreed to indicate whether each report on the SPG agenda could be shared.

Decision

To agree to note in future papers whether reports could be shared beyond the SPG, if known.

12. Papers for Information

Decision

To note the minutes of the Grants Review Steering Group meetings held on 5 February 2018 and 27 February 2018.

13. Dates of Next Meetings

Friday 11 May 2018	10am to 12pm	Dean of Guild Room, City Chambers
Friday 22 June 2018	10am to 12pm	Dean of Guild Room, City Chambers
Friday 20 July 2018	10am to 12pm	Dean of Guild Room, City Chambers